

Published based on [Getting Passports Renewals And Making Changes Easily](#)

# Getting Passports Renewals And Making Changes Easily

For the most part, you can get passport renewals without much effort and frequently, you can do it all by mail. There are some conditions that apply but usually there is no personal appearance required.

### Conditions

Several conditions must be met if you plan to send your request by mail. These include being able to submit your latest passport in an undamaged condition with your application. It must have been issued within the last fifteen years and you must have been older than sixteen when it was issued. If your name has changed since its issue, you must be able to provide documentation proving the change.

### Form DS-82

If all qualifications mentioned above are met and you are able to use the accompanying form by mail, you will receive the new passport using this convenient method. Even if you have never had a passport before, you can still get one without a personal appearance in some situations.

### Expedited Service

You can receive help if you need an expedited copy within a couple of weeks. If you are travelling very soon, you may need this expedited copy, even with the extra fee that is involved. Also, if you need a foreign visa in four weeks, you will have to pay the extra fee. You should be sure to write the word "expedite" across the front of your envelope. You will also have extra overnight charges for both sending and receiving.

### Appearance Required

If, when you plan your trip, you see you will be leaving in less than fourteen days or if you need a foreign visa within four weeks, you will have to apply in person and will also have to pay a much higher fee. You must have all documents needed at the time of application to get it within this time frame. You will have to go to a local passport office to do this.

### Name Change

If your name legally changes, you will need to change it officially on your document. You are required to send a copy of the court order or marriage license, whichever is needed. You will also need your original passport to send with the original or certified document proving the name change. Include the appropriate application form and a color picture. You do not have to pay a fee for this. The same thing goes for a kids passport.

### Errors

Changes that are due to error can be corrected at any time using appropriate forms. There is no charge for these changes. These include things like typos and errors in listing date of birth. It is a simple matter to send the proper form and get the corrections made.

### Mailing

There are a number of circumstances in which you may need to make corrections or additions. Because all documents must be in an undamaged condition, it is advised to send them in an envelope large enough to prevent folding and to use a strong envelope for greater protection.

### Follow The Rules

The [passport renewals](#) are not the only service you may need. However, renewals and other services are relatively simple if a few basic procedures are followed. Starting early will save you money but it is possible to get expedited services for an additional fee. The same thing goes for a [kids passport](#).

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